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Headteacher: Niki Wilson BA (Hons) PGCE NPQH

14<sup>th</sup> January 2022

Dear Parents and Carers

### Drop off & Pick up times

As you will be aware, we have offered some flexibility for school drop off and pick up times during the Covid 19 pandemic.

However, after the half term holiday we will be returning to normal timings at the start and end of the school day:

- Pupils and students can enter school from 8.50am
- School starts at 9.00am
- The morning register closes at 9.15am and pupils arriving after this time will be marked as late
- School ends at 3.00pm and pupils should be collected promptly and by 3.15pm at the very latest

Please remember that Monday 28<sup>th</sup> February is an INSET day so we look forward to seeing all pupils and students return to normal timings from Tuesday 1<sup>st</sup> March.

Yours sincerely

**Niki Wilson**  
**Headteacher**