

Rachel Madocks School

Supporting pupils with medical conditions

Policy Statement

Rachel Madocks School will undertake to ensure compliance with the relevant legislation with regard to the provision of education for pupils with medical conditions.

Section 100 of The Children and Families Act 2014 places a duty on the governing body of this school to make arrangements for supporting children at their premise with medical conditions. The Department for Education have produced statutory guidance 'Supporting Pupils with Medical Conditions' and we will have regard to this guidance when meeting this requirement.

All the pupils at Rachel Madocks School have Special Educational Needs and a significant proportion of these pupils have recognised medical conditions requiring daily management or oversight

We will endeavour to ensure that children with medical conditions are properly supported so that they have full access to education, including school trips and physical education. The aim is to ensure that all children with medical conditions, in terms of both their physical and mental health, are properly supported in school so they can play a full and active role in school life, remain healthy and achieve their academic potential.

It is our policy to ensure that all medical information will be treated confidentially by the Headteacher and staff. All administration of medicines is arranged and managed in accordance with the Supporting Pupils with Medical Needs document. All staff have a duty of care to follow and co-operate with the requirements of this policy

We recognise that medical conditions may impact social and emotional development as well as having educational implications

Responsibility for first aid at Rachel Madocks School is held by Jackie Sumner who is the responsible manager.

Key roles and responsibilities

The governing body should ensure that the schools policy clearly identifies the roles and responsibilities of all those involved in supporting pupils with medical conditions in school. Details of these roles are found within the schools Medication management policy and first aid policy which form part of this document.

Identifying children with health conditions

Before a pupil starts at Rachel Madocks School all relevant medical information is obtained from parents, medical professionals and any other educational establishment previously attended by the pupil including Pre-schools. This information is gathered in a variety of different ways but is co-ordinated and checked by the school nurse before any health care plans are written.

Individual health care plans

All pupils who take regular medication in school or who may need any emergency intervention will have an Individual Health Care Plan. The plan will collate all essential medical information for the pupil and signpost staff to any more detailed plans. Where children require an Individual Health Care Plan it will be the responsibility of class staff to work with parents, relevant school staff and healthcare professionals to write the plan.

All Individual Health Care Plans will be reviewed termly or whenever any changes to the pupils medical condition or medication is identified. Any changes to the plan must be checked and confirmed by the school nurse.

On rare occasions a pupil may need a more extensive plan due to the complexity of their condition or recent changes to their health. In these situations a plan will be written in conjunction with all relevant medical professionals and parents and then shared with class staff. Any additional training needed will be identified and provided by the school nurse. These plans may only be temporary if the pupils condition improves but will stay in place for as long as is necessary and reviewed termly as with all Individual Health care Plans.

Staff training

All staff will receive basic training on epilepsy management and medication management as part of their induction. More details of this training can be found in the medication management policy which forms part of this document. Any additional training will be identified by the school nurse and delivered for staff working with the relevant pupils.

Staff members with a first aid qualification are detailed in the schools 1st Aid policy which forms part of this document.

Records of all staff training are kept by the schools CPD manager.

Managing and administering medicines on school premises

All staff are made aware of the importance of safe management of medication in school. Detail of our practice can be found in the medication management policy which forms part of this document.

Emergency Procedures

Where a pupil has an Individual Health Care Plan, this will define what constitutes an emergency and provide a process and information to follow. Some pupils in school may have an Advanced Care Plan which will detail all / any interventions allowed in an emergency situation and may form part of an end of life plan.

Liability and indemnity

Statutory Requirement: The governing body will ensure that the appropriate level of insurance is in place and appropriately reflects the level of risk.

Staff at the school are indemnified under the County Council self insurance arrangements.

The County Council's is self insured and have extended this self insurance to indemnify school staff who have agreed to administer medication or under take a medical procedure to children. To meet the requirements of the indemnification, we will ensure that staff at the school have parents permission for administering medicines and members of staff will have had training on the administration of the medication or medical procedure.

Complaints

Should parents be dissatisfied with the support provided they can discuss their concerns directly with the Headteacher. If for whatever reason this does not resolve the issue, they may make a formal complaint via the schools complaints procedure.

Written by LMT/Carol Masson May 2017

Review 2 years

Date for Review May 2019

Approved by Governors September 2017

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