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## Drop off and Collection

Dear Parents and Carers,

We will be working on a new system for the Autumn term for drop off and collection of pupils.

School will be open for pupils to be dropped off between 08:50 am and 09:30 am, enabling us to support parents who have children in other schools and to allow more space in the car park due to the increased number of parents bringing their children to school this term.

If you are able to walk to school or park off site, staff will meet you and collect your child from the zebra crossing in our car park.

Please wait to be directed where to park by staff as we will be working on a continuous one way system. Staff will collect your child from the car, so you can then drive out of the school immediately.

You will be able to collect your child between 14:30 pm and 15:15 pm for the reasons stated above. Staff will radio through for individual children/students to be brought out and we will endeavour to do this as quickly and efficiently as possible.

Please bear with us while we work with this new system to keep all safe, especially as we go forward into the winter months.

Regards,

Niki Wilson